

FACILITY RENTAL

Monday - Thursday



Room Options	Capacity	CITS Family Event	Public Event
Room 111	145	\$90 per hour 4-hour minimum	\$150 per hour 4-hour minimum
Room 116 / 202	100	\$90 per hour 4-hour minimum	\$150 per hour 4-hour minimum
Lobby	265	\$90 per hour 4-hour minimum	\$150 per hour 4-hour minimum
Room 102	45	\$75 per hour 4-hour minimum	\$135 per hour 4-hour minimum
Room 250	100	\$90 per hour 4-hour minimum	\$150 per hour 4-hour minimum
Next Gen Center*	500	\$250 per hour For first 8hrs, 4hr minimum \$200 per additional hour	\$300 per hour For first 8hrs, 4hr minimum \$240 per additional hour
Main Sanctuary*	1,600	\$575 per hour For first 8hrs 4hr minimum \$460 per additional hour	\$625 per hour For first 8hrs, 4hr minimum \$500 per additional hour
Courtyard	500	\$200 per hour 4-hour minimum	\$250 per hour 4-hour minimum

Additional Fees		Audio – Visual Packages	
Facility Fee	\$20 per hour 4-hour minimum	Main Sanctuary	
Security Fee	\$20 per hour 4-hour minimum	Basic A/V package: 4 Tech Operators \$100/hour (4hr minimum)	Premium A/V package: 8 Tech Operators \$200/hour (4hr minimum)
Housekeeping Fee	\$20 per hour 4-hour minimum	Next Gen Center and Room 250	
CITS Event Coordinator	\$25 per hour 4-hour minimum	Basic A/V package: 2 Tech operator \$50/hour (4hr minimum)	Premium A/V package: 3 Tech Operators \$75/hour (4hr minimum)
Additional Information <ul style="list-style-type: none"> • Fridays & Saturdays events has a 20% increase on the Room Fee. • Additional fees may apply depending on the size of your events. • All Fees are at the discretion of the Director of Operations. • Select furnishings may not be removed from certain rooms. • *CITS A/V Technician required to run A/V systems 		All Other Rooms	Mobile Sound Set Up
		1 Tech operator \$25/hour (4hr minimum)	\$250 + Additional Tech Operator for day of Event